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day 43 finding a job

Chinese HSK 5 in 80 days
unit 8 · work & careers

Talk about jobs, skills and CVs, and say “as far as possible” and “in person” with 尽量 and 亲自.

Job hunting in Chinese means talking about your skills with confidence, and polishing a CV that a Chinese manager will read.

words

word	pinyin	meaning	example
就业	jiùyè	to get a job; employment	今年大学生就业的压力很大。 Graduates are under a lot of pressure to find jobs this year.
失业	shīyè	to be out of work	他失业半年了，最近才找到新工作。 He was out of work for six months and has only just found a new job.
简历	jiǎnlì	CV, résumé	我已经把简历发给那家公司了。 I’ve already sent my CV to that company.
聘请	pìnqǐng	to hire, engage	公司聘请了一位很有经验的经理。 The company has hired a very experienced manager.
人才	réncái	talent, talented person	现在很多公司都在抢人才。 These days lots of companies are competing for talent.
人力	rénlì	manpower, staff	我们公司人力不够，需要再找两个|人。 We’re short-staffed and need two more people.
资格	zīgé	qualifications, eligibility	没有教师证书，就没有资格当老师。 Without a teaching certificate, you can’t be a teacher.
本领	běnlǐng	skill, ability	他的本领很大，家里的东西坏了都是他修。 He’s very handy: whenever anything breaks at home, he fixes it.
才	cái	talent, ability	她很有才{cai2-5}，画画、写作都很好。 She’s very talented: great at both drawing and writing.
技能	jìnéng	skill (technical)	学一门{=(measure word for courses)}新技能，对找工作很有帮助。 Learning a new skill really helps when you’re looking for a job.
擅长	shàncháng	to be good at	安娜擅长画画，小明擅长电脑。 Anna is good at drawing, and Xiaoming is good with computers.
善于	shànyú	to be good at (doing)	她很善于跟人沟通。 She’s very good at communicating with people.
熟练	shúliàn	skilled, practised	他电脑用得非常熟练。 He’s very skilled with computers.
能干	nénggàn	capable, able	林经理是一个非常能干的人。 Manager Lin is extremely capable.
实习	shíxí	to do an internship	大学最后一年，我在一家公司实习了三个月。 In my final year at university, I did a three-month internship at a company.

新人	xīnrén	newcomer, new person	公司来了几个新人，大家要多帮助他们。 A few new people have joined the company. Let's all help them out.
培训	péixùn	to train; training	新人上班以前要先参加一个星期的培训。 Newcomers have a week of training before they start.
报到	bàodào	to report for duty, check in	请新同学明天早上九点到学校报到。 New students, please report to the school at nine tomorrow morning.
前途	qiántú	prospects, future	这个行业很有前途。 This industry has great prospects.
各行各业	gèhánggèyè	every trade and profession	各行各业都需要会外语的人。 Every kind of work needs people who speak foreign languages.
行业	hángyè	industry, line of business	你以后想去哪个行业工作? Which industry would you like to work in?
从事	cóngshì	to work in, be engaged in	我爸爸从事医疗工作三十年了。 My dad has worked in healthcare for thirty years.
尽量	jǐnliàng	as far as possible	明天我会尽量早一点儿到。 I'll try to get there as early as I can tomorrow.
亲自	qīnzì	in person, personally	这件事我要亲自跟他说。 I want to tell him about this myself.
失误	shīwù	mistake, slip; to slip up	这次的失误是我的责任。 This mistake is my responsibility.

pattern 尽量 (as far as possible) and 亲自 (in person)

who | 尽量 / 亲自 | verb ...

Both go straight before the verb. 尽量 means "as much as you can, as far as possible": 尽量早一点儿来, 尽量别迟到. 亲自 means "in person, yourself", often for someone important who doesn't leave it to others: 经理亲自面试.

明天的培训很重要，大家尽量别迟到。 **míngtiān de péixùn hěn zhòngyào dàjiā jǐnliàng bié chídào**
Tomorrow's training is important, so try not to be late, everyone.

这么重要的事，你应该亲自去一趟。 **zhème zhòngyào de shì nǐ yīnggāi qīnzì qù yí tàng** Something this important, you should go in person.

我会尽量把简历写得简单清楚。 **wǒ huì jǐnliàng bǎ jiǎnlì xiě de jiǎndān qīngchu** I'll try to keep my CV as clear and simple as possible.

dialogue polishing the cv

xiaoming 安娜，我想换工作了。我在现在的公司干了三年，学不到新东西了。
Ānnà wǒ xiǎng huàn gōngzuò le wǒ zài xiànzài de gōngsī gàn le sān nián xué bu dào xīn dōngxi le · Anna, I want to change jobs. I've been at my company for three years, and I'm not learning anything new.

anna 你想从事哪个行业？还是做电脑方面的工作吗？
nǐ xiǎng cóngshì nǎge hángyè háishi zuò diànnǎo fāngmiàn de gōngzuò ma · Which industry do you want to work in? Still something with computers?

xiaoming 对。听说你们公司想聘请懂电脑的人才？
duì tīngshuō nǐmen gōngsī xiǎng pìnqǐng dǒng diànnǎo de réncái · Yes. I heard your company wants to hire someone who really knows computers?

anna 是啊，我们人力不够。不过林经理要亲自面试，要求很高。
shì a wǒmen rénlì búgòu búguò Línjīnglǐ yào qīnzì miànshì yāoqiú hěn gāo · That's right, we're short-staffed. But Manager Lin does the interviews herself, and she's demanding.

xiaoming 我有没有资格啊？我擅长做网站，电脑也用得很熟练。
wǒ yǒu méiyǒu zīgé a wǒ shàncháng zuò wǎngzhàn diànnǎo yě yòng de hěn shúliàn · Am I even qualified? I'm good at building websites, and I'm very skilled with computers.

anna 你当然有资格！你又能干，又善于跟人沟通。把简历给我看看。
nǐ dāngrán yǒu zīgé nǐ yòu nénggàn yòu shànyú gēn rén gōutōng bǎ jiǎnlì gěi wǒ kàn kan · Of course you are! You're capable, and you're good with people. Let me see your CV.

xiaoming 给你。我大学的时候在两家公司实习过。
gěi nǐ wǒ dàxué de shíhou zài liǎng jiā gōngsī shíxí guò · Here. I did internships at two companies when I was at university.

anna 写得太长了，尽量写在一页纸上。还有，这儿有个错字。这种小失误，林经理最不喜欢。
xiě de tài cháng le jǐnliàng xiě zài yí yè zhǐ shàng hái yǒu zhèr yǒu gè cuò zì zhè zhǒng xiǎo shīwù Línjīnglǐ zuì bù xǐhuan · It's too long. Try to keep it to one page. And there's a typo here. Manager Lin hates little slips like that.

xiaoming 谢谢！你帮人改简历的本领真大！
xièxie nǐ bāng rén gǎi jiǎnlì de běnlǐng zhēn dà · Thanks! You're really good at fixing people's CVs!

anna 别客气。要是林经理同意，你下个月就能来我们公司报到了！
bié kèqi yàoshi Línjīnglǐ tóngyì nǐ xià gè yuè jiù néng lái wǒmen gōngsī bàodào le · Don't mention it. If Manager Lin says yes, you could be starting at our company next month!

write it trace the grey, then write your own

训
xùn
to instruct

擅
shàn
to be expert in

good to know · Chinese CVs often include a photo, your date of birth and sometimes your hometown. Ask what the company expects. 擅长 takes a skill or field (擅长电脑); 善于 takes a verb (善于沟通).

Skills, CVs and interviews: you can now talk about your own career in Chinese, and help a friend with theirs.
Do this day interactively, with audio and games, free at **wishyou.today/learning**

day 44 at the office

Follow an office meeting, talk about projects, reports and bosses, and say “no sooner said than done” with 说A就A.

Meetings, proposals and deadlines are the daily language of Chinese offices, and 说干就干 is how a decisive boss talks.

words

word	pinyin	meaning	example
职场	zhíchǎng	the workplace, working world	刚进入职场的年轻人，常常觉得压力很大。 Young people who’ve just started work often feel a lot of pressure.
职工	zhígōng	staff, workers	这家工厂有两千多名职工。 This factory has over two thousand workers.
员工	yuángōng	employee	公司每年都带员工去旅行。 Every year the company takes its staff on a trip.
老板	lǎobǎn	boss, owner	这家饭馆的老板是我的老同学。 The owner of this restaurant is an old classmate of mine.
领导	lǐngdǎo	leader, boss; to lead	有问题可以直接找领导。 If there’s a problem, you can go straight to the boss.
主任	zhǔrèn	director, head (of an office)	他是我们办公室的主任。 He’s the head of our office.
秘书	mìshū	secretary	林经理的秘书帮我们订了会议室。 Manager Lin’s secretary booked the meeting room for us.
总部	zǒngbù	headquarters	我们公司的总部在上海。 Our company’s headquarters are in Shanghai.
名片	míngpiàn	business card	这是我的名片，有事请给我打电话。 Here’s my card. Give me a call if you need anything.
业务	yèwù	business, professional work	他的业务能力很强。 He’s very good at his job.
项目	xiàngmù	project; item	这个项目下个月必须完成。 This project has to be finished next month.
方案	fāngàn	plan, proposal	我们准备了两个方案，请您看一下。 We’ve prepared two proposals. Please take a look.
报告	bàogào	report; to report	这份报告我明天交给你。 I’ll give you this report tomorrow.
提交	tíjiāo	to submit, hand in	请在星期五以前提交你的报告。 Please hand in your report before Friday.
发言	fāyán	to speak (at a meeting)	开会的时候，每个人都可以发言。 Everyone can speak at the meeting.
主持	zhǔchí	to host, chair	今天的会议由林经理主持。 Today’s meeting is chaired by Manager Lin.

召开	zhàokāi	to convene, hold (a meeting)	公司明天上午召开员工会议。 The company is holding a staff meeting tomorrow morning.
出席	chūxí	to attend (formally)	经理明天要出席一个重要的会议。 The manager is attending an important meeting tomorrow.
接待	jiēdài	to receive (guests)	下午有客人来，请你帮忙接待一下。 Some visitors are coming this afternoon. Could you help look after them?
忙碌	mánglù	busy, bustling	忙碌了一天，终于可以休息了。 After a busy day, I can finally rest.
效率	xiàolǜ	efficiency	我早上工作的效率最高。 I work best in the morning.
高效	gāoxiào	efficient	这个办法又简单又高效。 This method is simple and efficient.
拼	pīn	to go all out; to piece together	他工作太拼了，常常加班到半夜。 He works himself too hard, often until midnight.
搞	gǎo	to do, make, sort out (casual)	这件事你搞清楚了吗? Have you got to the bottom of this?
动手	dòngshǒu	to get to work, start doing	别光说了，我们动手吧! Enough talk. Let's get to work!

pattern 说a就a: no sooner said than done

说 A 就 A

Put the same verb in both A slots: the moment it's said, it happens. 说走就走 off we go, 说干就干 straight to work. It describes decisive people, and also sudden things: 雨说来就来, the rain comes out of nowhere.

我们来一次说走就走的旅行吧！ **wǒmen lái yí cì shuō zǒu jiù zǒu de lǚxíng ba** Let's just pack up and go on a trip!

北京夏天的雨说来就来。 **Běijīng xiàtiān de yǔ shuō lái jiù lái** In Beijing in summer, the rain comes out of nowhere.

她说买就买，一下子买了三件衣服。 **tā shuō mǎi jiù mǎi yíxià zi mǎi le sān jiàn yīfu** She buys things on the spot: three tops in one go.

dialogue monday morning meeting

manager lin 大家早！今天的会我来主持。先说一个好消息：总部给了我们一个大项目。
dàjiā zǎo jīntiān de huì wǒ lái zhǔchí xiān shuō yí gè hǎo xiāoxi zǒngbù gěi le wǒmen yí gè dà xiàngmù · Morning, everyone! I'll chair today's meeting. Good news first: head office has given us a big project.

anna 太好了！是什么业务？
tài hǎo le shì shénme yèwù · Brilliant! What kind of work?

manager lin 给一家有三千多名职工的大公司做新网站。下个星期他们的领导要来，我们得好好接待。
gěi yì jiā yǒu sānqiān duō míng zhígōng de dà gōngsī zuò xīn wǎngzhàn xià gè xīngqī tāmen de lǐngdǎo yào lái wǒmen děi hǎohǎo jiēdài · A new website for a big company with over three thousand staff. Their bosses are coming next week, so we need to look after them well.

anna 那我们先准备几个方案吧？
nà wǒmen xiān zhǔnbèi jǐ gè fāngàn ba · Shall we prepare a few proposals first, then?

manager lin 对。每个人都要发言，说说自己的想法。安娜，你先来。
duì měi gè rén dōu yào fāyán shuō shuo zìjǐ de xiǎngfǎ Ānnà nǐ xiān lái · Yes. Everyone will speak and share their ideas. Anna, you start.

anna 我觉得网站要简单、高效，让员工用起来很方便。
wǒ juéde wǎngzhàn yào jiǎndān gāoxiào ràng yuángōng yòng qǐlai hěn fāngbiàn · I think the website should be simple and efficient, easy for their staff to use.

manager lin 好主意。那就这么定了，说干就干，今天下午就动手！
hǎo zhǔyi nà jiù zhème dìng le shuō gàn jiù gàn jīntiān xiàwǔ jiù dòngshǒu · Good idea. That's settled, then. No time like the present: we start this afternoon!

anna 今天下午？林经理，您真是说干就干啊！
jīntiān xiàwǔ Línjīnglǐ nín zhēn shì shuō gàn jiù gàn a · This afternoon? Manager Lin, you really don't waste any time!

manager lin 职场就是这样，忙碌是正常的。我的秘书已经订好了会议室。
zhíchǎng jiùshì zhèyàng mánglù shì zhèngcháng de wǒ de mìshū yǐjīng dìng hǎo le huìyì shì · That's working life: busy is normal. My secretary has already booked the meeting room.

anna 好吧，那我先去把他们的要求搞清楚。
hǎo ba nà wǒ xiān qù bǎ tāmen de yāoqiú gǎo qīngchu · All right, then I'll go and get clear on exactly what they want.

write it trace the grey, then write your own

召
zhào
to summon

席
xí
seat, mat



搞 gǎo to do, make, sort out (casual)	搞	搞	搞	搞	搞					

good to know · 老板 is the owner or boss in everyday speech; in an office people often say 领导 for “the management”, or use the title: 林经理, 王主任. Chinese work chats run on WeChat groups: expect messages, voice notes and files late into the evening. 总 isn’t only “always”: it also means “overall, general, chief”: 总部 headquarters, 总经理 general manager, 总的来说 all in all.

Meetings, proposals and deadlines: you can now follow a Chinese office from the Monday meeting to the last report.
Do this day interactively, with audio and games, free at **wishyou.today/learning**

day 45 team work

Talk about teamwork, roles and effort, and give the purpose behind an action with ……，为的是……

Chinese workplaces put a lot of weight on the team: who takes on what, how you work together, and why you do it.

words

word	pinyin	meaning	example
团队	tuánduì	team	我们团队一共有六个|人。 There are six people in our team.
队伍	duìwu	line, queue; ranks	买咖啡的队伍排得太长了！ The queue for coffee is far too long!
合作	hézuò	to work together, cooperate	很高兴跟您合作！ It's a pleasure working with you!
配合	pèihé	to work in step, coordinate	他们俩配合得非常好。 The two of them work together really well.
分配	fēnpèi	to assign, share out	经理把工作分配给了大家。 The manager shared out the work among everyone.
环节	huánjié	stage, link (in a process)	每个环节都不能出问题。 Nothing can go wrong at any stage.
承担	chéngdān	to take on, bear	这个责任我来承担。 I'll take responsibility for this.
负担	fùdān	burden, load	孩子上学的费用是家里很大的负担。 School fees are a big burden for the family.
担任	dānrèn	to hold (a post), serve as	她在公司担任经理已经五年了。 She's been a manager at the company for five years.
执行	zhíxíng	to carry out	计划已经定了，现在就看大家如何执行。 The plan is set. Now it's about how we carry it out.
指导	zhǐdǎo	to guide, coach	谢谢您的指导，我学到了很多。 Thank you for your guidance. I've learned a lot.
注重	zhùzhòng	to pay attention to, value	我们公司很注重团队合作。 Our company really values teamwork.
尽力	jìnlì	to do your best	放心吧，我会尽力的。 Don't worry, I'll do my best.
付出	fùchū	to put in, give (effort, time)	为了这个项目，大家付出了很多。 Everyone has put a lot into this project.
奋斗	fèndòu	to strive, work hard for	他奋斗了十年，终于有了自己的公司。 After ten years of hard work, he finally has his own company.

发挥	fāhuī	to bring into play, make the most of	在这个团队里，每个|人都能发挥自己的长处。 In this team, everyone can make the most of their strengths.
结合	jiéhé	to combine	学习要和实际结合起来。 Study has to be combined with practice.
依靠	yīkào	to rely on	这件事我一个|人做不了{liao3-4}，得{dei3}依靠大家。 I can't do this on my own. I have to rely on all of you.
投入	tóurù	to put in; absorbed	她工作的时候非常投入。 She's completely absorbed when she works.
行动	xíngdòng	action; to act	光说不做没有用，要马上行动。 Talk without action is useless. We need to act now.
作出	zuòchū	to make (a decision, effort)	经理很快作出了决定。 The manager made a decision quickly.
开展	kāizhǎn	to launch, carry out (an activity)	学校每年都开展读书活动。 Every year the school runs a reading campaign.
展开	zhǎnkāi	to unfold, spread out; to get going	他把地图展开，放在桌子上。 He spread the map out on the table.
争取	zhēngqǔ	to strive for, aim to	我们要争取下个月完成。 We're aiming to finish next month.
领先	lǐngxiān	to lead, be ahead	比赛还有十分钟，我们还领先两分。 With ten minutes left, we're still two points ahead.

pattern ……，为的是……: all so that, the reason is

what someone does ，为的是 the purpose

First say what someone does, then add 为的是 and the purpose behind it: "the reason is..., all so that...". It puts the stress on the goal, and it's common in both speech and writing.

我们提前开会，为的是让大家都有时间准备。 **wǒmen tíqián kāihuì wèi de shì ràng dàjiā dōu yǒu shíjiān zhǔnbèi** We're meeting early so that everyone has time to prepare.

他每天早上六点起床，为的是多学一个小时。 **tā měi tiān zǎoshang liù diǎn qǐchuáng wèi de shì duō xué yí gè xiǎoshí** He gets up at six every morning, all to get an extra hour of study.

经理很快作出了决定，为的是不让大家再等。 **jīnglǐ hěn kuài zuòchū le juédìng wèi de shì bú ràng dàjiā zài děng** The manager made a quick decision so no one would have to wait any longer.

dialogue anna leads the team

manager lin 安娜，这个项目我想请你担任团队的负责人。你愿意承担吗？
Ānnà zhège xiàngmù wǒ xiǎng qǐng nǐ dānrèn tuánduì de fùzérén nǐ yuànyì chéngdān ma · Anna, I'd like you to be the team leader on this project. Are you willing to take it on?

anna 我愿意！不过我是第一次，还需要您多指导。
wǒ yuànyì búguò wǒ shì dì yī cì hái xūyào nín duō zhǐdǎo · Yes! But it's my first time, so I'll need plenty of guidance from you.

manager lin 放心，我会亲自帮你。先把工作分为几个环节，再分配给每个人。
fàngxīn wǒ huì qīnzì bāng nǐ xiān bǎ gōngzuò fēn wéi jǐ gè huánjié zài fēnpèi gěi měi gè rén · Don't worry, I'll help you myself. First split the work into stages, then hand them out.

anna 好。我想结合每个人的长处，让大家都能发挥自己的本领。
hǎo wǒ xiǎng jiéhé měi gè rén de chángchù ràng dàjiā dōu néng fāhuī zìjǐ de běnlǐng · OK. I want to match the work to everyone's strengths so they can all make the most of their skills.

manager lin 很好。我们公司一直很注重团队合作。不过时间不多了，我们要争取两个月完成。
hěn hǎo wǒmen gōngsī yìzhí hěn zhùzhòng tuánduì hézuò búguò shíjiān bù duō le wǒmen yào zhēngqǔ liǎng gè yuè wánchéng · Good. Our company has always valued teamwork. But there isn't much time: we're aiming to finish in two months.

anna 两个月？那大家的负担会不会太重？
liǎng gè yuè nà dàjiā de fùdān huì bu huì tài zhòng · Two months? Won't that be too much for everyone?

manager lin 我知道大家付出了很多。项目完成以后，公司给大家放一个星期假，为的是让大家好好休息。
wǒ zhīdào dàjiā fùchū le hěn duō xiàngmù wánchéng yǐhòu gōngsī gěi dàjiā fàng yí gè xīngqī jià wèi de shì ràng dàjiā hǎohǎo xiūxi · I know everyone gives a lot. When the project's done, the company will give everyone a week off, so you can all have a proper rest.

anna 太好了！那我们今天就开始行动，先开展第一个环节的工作。
tài hǎo le nà wǒmen jīntiān jiù kāishǐ xíngdòng xiān kāizhǎn dì yī gè huánjié de gōngzuò · Brilliant! Then we'll get going today and start on the first stage.

manager lin 好。工作一展开，大家就会很忙。执行的时候有问题，随时找我。
hǎo gōngzuò yì zhǎnkāi dàjiā jiù huì hěn máng zhíxíng de shíhou yǒu wèntí suíshí zhǎo wǒ · Good. Once things get going, everyone will be busy. If anything comes up while you're at it, come to me any time.

anna 明白！我们一定尽力，争取在行业里领先！
míngbai wǒmen yídìng jìnlì zhēngqǔ zài hángyè lǐ lǐngxiān · Understood! We'll do our best and aim to lead the field!

write it trace the grey, then write your own

斗
dòu
to fight

伍
wu
group of five (old army unit)

good to know · 开展 starts an activity (开展活动); 展开 is for something unfolding or getting fully under way (工作展开了, 把地图展开). 承担 is taking on a responsibility (承担责任); 担任 is holding a post (担任经理). 队 “team” is also a measure word for a line or group of people: 一队学生 a line of students. 排队 is to queue up.

Roles, stages and “all so that…”: you can now plan and lead a team in Chinese.
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wishyou.today learning

day 46 deals & promotions

Chinese HSK 5 in 80 days
unit 8 · work & careers

Talk about contracts, approvals and promotions, and say “whatever you say goes” with V什么就是什么.

Signing, approving and getting promoted come with their own words, and they show up in every business story and HSK reading.

words

word	pinyin	meaning	example
合同	hétóng	contract	签合同以前，一定要看清楚每一条。 Before you sign a contract, read every clause carefully.
协议	xiéyì	agreement	两家公司终于达成了协议。 The two companies finally reached an agreement.
签	qiān	to sign	请在这儿签一下你的名字。 Please sign your name here.
签订	qiāndìng	to sign (a contract)	我们下个星期跟他们签订合同。 We’re signing the contract with them next week.
签名	qiānmíng	signature; to sign your name	这本书上有作者的签名。 This book has the author’s signature in it.
签字	qiānzì	to sign (a document)	这份文件需要经理签字。 This document needs the manager’s signature.
批准	pīzhǔn	to approve	领导批准了我们的计划。 The management approved our plan.
批	pī	to approve; to comment on	你的报告经理已经批{pi1-b}了。 The manager has already approved your report.
制订	zhìdìng	to draw up (a plan)	我们先制订一个学习计划吧。 Let’s draw up a study plan first.
制定	zhìdìng	to lay down (rules, policy)	公司制定了新的规定，下个月开始执行。 The company has laid down new rules, which take effect next month.
达成	dáchéng	to reach (an agreement)	我们和对方很快就达成了一致。 We and the other side quickly came to an agreement.
采用	cǎiyòng	to adopt, use	经理采用了安娜的方案。 The manager went with Anna’s proposal.
代替	dàitì	to replace, stand in for	王老师生病了，今天由别的老师代替她上课。 Teacher Wang is ill, so another teacher is taking her class today.
利用	lìyòng	to make use of	我常常利用坐地铁的时间学习。 I often use my time on the underground to study.
专家	zhuānjiā	expert	他是电脑方面的专家。 He’s a computer expert.
领域	lǐngyù	field, area	在这个领域，她是最有名的专家之一。 She’s one of the best-known experts in this

			field.
升	shēng	to rise; to be promoted	她工作三年就升了经理。 She was promoted to manager after just three years.
升级	shēngjí	to upgrade	我的手机该升级了。 My phone needs an update.
提升	tíshēng	to improve; to promote	这次培训提升了大家的业务水平。 The training has raised everyone's professional skills.
调	diào	to transfer (to a post)	他下个月要调到上海工作。 He's being transferred to Shanghai next month.
成果	chéngguǒ	result, achievement	这是我们团队三个月的成果。 This is three months of our team's work.
成就	chéngjiù	achievement	他在医学上取得了很大的成就。 He has achieved a great deal in medicine.
收获	shōuhuò	gains, what you get out of it	这次培训让我收获很大。 I got a lot out of this training.
奖励	jiǎnglì	to reward; reward	公司奖励了每个参加项目的员工。 The company rewarded every employee who worked on the project.
待遇	dàiyù	pay and benefits; treatment	这家公司的待遇很好。 This company offers very good pay and benefits.

pattern v什么（就）是什么: whatever you v, that's it

who | **verb + 什么** | **（就）是什么**

The same 什么 appears twice: whatever is said, chosen or thought of, that's how it will be. 你说什么就是什么 means "whatever you say goes". It can show trust, easy-going agreement, or someone who does things without a plan.

我不挑，你点什么就是什么。 **wǒ bù tiāo nǐ diǎn shénme jiùshì shénme** I'm not fussy. Whatever you order is fine.

电脑要不要升级，你是专家，你说什么就是什么。 **diànnǎo yào búyào shēngjí nǐ shì zhuānjiā nǐ shuō shénme jiùshì shénme** Whether to upgrade the computers is your call: you're the expert, so whatever you say goes.

这个领域她最懂，她定什么就是什么。 **zhège lǐngyù tā zuì dǒng tā dìng shénme jiùshì shénme** She knows this field best, so whatever she decides goes.

dialogue two surprises

manager lin 安娜，坐。合同签了！对方的领导在协议上签字的时候特别高兴。
Ānnà zuò hétóng qiān le duìfāng de lǐngdǎo zài xiéyì shàng qiānzì de shíhou tèbié gāoxìng · Anna, have a seat. The contract's signed! Their boss looked delighted when he signed the agreement.

anna 太好了！这是我们团队三个月的成果。
tài hǎo le zhè shì wǒmen tuánduì sān gè yuè de chéngguǒ · Brilliant! That's three months of the team's work.

manager lin 是啊。总部已经批准了，公司要奖励你们团队。
shì a zǒngbù yǐjīng pīzhǔn le gōngsī yào jiǎnglì nǐmen tuánduì · It is. Head office has approved it: the company is rewarding your team.

anna 真的吗？大家一定很高兴！
zhēn de ma dàjiā yídìng hěn gāoxìng · Really? Everyone will be thrilled!

manager lin 还有一个消息：我们的主任下个月要调到上海总部了。
hái yǒu yí gè xiāoxi wǒmen de zhǔrèn xià gè yuè yào diào dào Shànghǎi zǒngbù le · There's something else: next month our office head is being transferred to head office in Shanghai.

anna 是吗？那谁来当主任？
shì ma nà shéi lái dāng zhǔrèn · Really? So who's going to be the new head?

manager lin 我推荐你代替他，总部也批了。你升主任了！你的待遇也会提升。
wǒ tuījiàn nǐ dàitì tā zǒngbù yě pī le nǐ shēng zhǔrèn le nǐ de dàiyù yě huì tíshēng · I've put you forward to replace him, and head office has approved it. You're the new office head! Your pay and benefits go up too.

anna 我？在这个领域我还不是专家，怕做不好。
wǒ zài zhège lǐngyù wǒ hái bú shì zhuānjiā pà zuò bu hǎo · Me? I'm not an expert in this field yet. I'm afraid I won't be good enough.

manager lin 别担心，你很善于利用每个人的长处。这三年你的收获和成就，大家都看到了。
bié dānxīn nǐ hěn shànyú lìyòng měi gè rén de chángchù zhè sān nián nǐ de shōuhuò hé chéngjiù dàjiā dōu kàn dào le · Don't worry. You're great at making the most of everyone's strengths. Everyone has seen how much you've learned and achieved in three years.

anna 谢谢林经理！那我听您的，您说什么就是什么！
xièxie Línjīnglǐ nà wǒ tīng nín de nín shuō shénme jiùshì shénme · Thank you, Manager Lin! Then I'll do as you say. Whatever you say goes!

write it trace the grey, then write your own

协
xié
to cooperate

good to know · 签 is the everyday verb: 签合同, 签个字. 签订 is formal, for contracts and agreements. 签名 and 签字 are both your signature. 制订 is for plans you draw up; 制定 for rules and policies. In real life people often mix them up. 奖 "prize" is also a verb, "to award, reward": 公司奖了她一万块 the company gave her a 10,000-yuan bonus. 奖励 is the two-character word.

Contracts, approvals and a promotion: you can now follow the business side of work in Chinese, and celebrate it.
Do this day interactively, with audio and games, free at **wishyou.today/learning**

day 47 moving on

Talk about quitting, retiring and new careers, and tell what happened next with the written ……，便……

Big life changes are a favourite topic at Chinese family dinners, and 便 is how stories and news say “and then”.

words

word	pinyin	meaning	example
辞职	cízhí	to resign, quit	他上个月辞职了，想自己开公司。 He resigned last month. He wants to start his own company.
离职	lízhí	to leave your job	离职以前，要把工作交给新同事。 Before you leave, hand your work over to your new colleague.
退休	tuìxiū	to retire	我爷爷退休以后，每天去公园散步。 Since he retired, my grandpa walks in the park every day.
劳动	láodòng	labour, work	每个人的劳动都应当被尊重。 Everyone’s work deserves respect.
挣	zhèng	to earn	他现在挣的钱比以前多一倍。 He earns twice as much as he used to.
事业	shìyè	career; cause	她的事业越来越好。 Her career is going from strength to strength.
公务员	gōngwùyuán	civil servant	她大学毕业以后考上了公务员。 After university she passed the exam to become a civil servant.
工程师	gōngchéngshī	engineer	小明是一名电脑工程师。 Xiaoming is a computer engineer.
退出	tuìchū	to withdraw, quit	他因为身体不好，退出了比赛。 He pulled out of the competition because of his health.
寻找	xúnzhǎo	to look for, seek	很多年轻人来北京寻找机会。 Lots of young people come to Beijing looking for opportunities.
应对	yìngduì	to cope with, deal with	遇到变化，我们要学会冷静应对。 When things change, we have to learn to deal with it calmly.
具备	jùbèi	to have, possess (what’s needed)	你已经具备了当经理的能力。 You already have what it takes to be a manager.
手段	shǒuduàn	means, method	手机是现在人们了解新闻的主要手段。 Phones are now the main way people follow the news.
实践	shíjiàn	practice; to put into practice	学到的东西要在实践中运用。 What you learn has to be used in practice.
接触	jiēchù	to come into contact with	我第一次接触汉语，是在十八岁。 I first came across Chinese when I was eighteen.

接近	jiējìn	to get close to, near	时间已经接近半夜了。 It's nearly midnight.
深入	shēnrù	to go deep into; in-depth	我们需要深入了解这个问题。 We need to look into this problem in depth.
吸收	xīshōu	to absorb, take in	孩子吸收新知识特别快。 Children take in new knowledge really fast.
综合	zōnghé	to put together; overall	综合大家的意见，我们决定下个月开始。 Taking everyone's views together, we've decided to start next month.
令	lìng	to make, cause (written)	这个消息令人很吃惊。 This news is quite a surprise.
赏	shǎng	to enjoy (a view); to reward	春天大家都喜欢去公园赏花。 In spring everyone loves going to the park to see the flowers.
随	suí	to follow; to let (as you like)	你想去哪儿都行，随你。 We can go wherever you like. It's up to you.
止	zhǐ	to stop; up to, until	报名到这个星期五为{wei2}止。 Registration closes this Friday.
造	zào	to make, build	这座桥是一百年前造的。 This bridge was built a hundred years ago.
破坏	pòhuài	to damage, destroy	别破坏公园里的花草。 Don't damage the plants in the park.

pattern ……，便……: and then, and so

first event ，便 **what follows**

便 is the written 就: it links what happens next, often straight after, or as a natural result. You meet it in stories, news and essays: 他吃完饭，便出门了. In speech, 就 is more usual.

综合大家的意见以后，经理便作出了决定。 **zōnghé dàjiā de yìjiàn yǐhòu jīnglǐ biàn zuòchū le juédìng** After weighing up everyone's views, the manager made a decision.

房子造好以后，他们便搬了进去。 **fángzi zào hǎo yǐhòu tāmen biàn bān le jinqu** Once the house was built, they moved in.

春天花一开，人们便去公园赏花。 **chūntiān huā yì kāi rénmen biàn qù gōngyuán shǎng huā** In spring, as soon as the flowers open, people head to the parks to see them.

dialogue two announcements

ms zhang 我有一件事要告诉大家：我决定离职了。
wǒ yǒu yí jiàn shì yào gàosu dàjiā wǒ juédìng lízhí le · I've got something to tell you all: I've decided to leave my job.

dr li 离职？你在公司干了二十多年，已经接近退休的年纪了！
lízhí nǐ zài gōngsī gàn le èrshí duō nián yǐjīng jiējìn tuìxiū de niánjì le · Leave? You've been at that company for over twenty years. You're nearly at retirement age!

ms zhang 我想开一家小茶叶店。我接触茶已经很多年了，一直想试一试。
wǒ xiǎng kāi yì jiā xiǎo cháyè diàn wǒ jiēchù chá yǐjīng hěn duō nián le yìzhí xiǎng shì yi shi · I want to open a little tea shop. I've been around tea for years, and I've always wanted to give it a go.

xiaoming 妈妈，太好了！我支持你。其实我也想辞职，去寻找新的机会：安娜的公司需要一位工程师。
māma tài hǎo le wǒ zhīchí nǐ qíshí wǒ yě xiǎng cízhí qù xúnzhǎo xīn de jīhuì Ānnà de gōngsī xūyào yí wèi gōngchéngshī · Mum, that's great! I'm behind you. Actually, I want to quit too and look for something new: Anna's company needs an engineer.

dr li 你们俩说辞职就辞职啊！
nǐmen liǎ shuō cízhí jiù cízhí a · The two of you just quit, like that!

ms zhang 我们都想了很久。这是我的新事业。我在朋友的茶叶店实践了半年，便下了决心。
wǒmen dōu xiǎng le hěn jiǔ zhè shì wǒ de xīn shìyè wǒ zài péngyou de cháyè diàn shíjiàn le bàn nián biàn xià le juéxīn · We've both thought about it for a long time. This is my new career. I spent six months learning the ropes at a friend's tea shop, and then I made up my mind.

dr li 开店不是挣钱那么简单，还要应对很多问题。
kāi diàn bú shì zhèng qián nàme jiǎndān hái yào yìngduì hěn duō wèntí · Running a shop isn't as simple as making money. There are lots of problems to deal with too.

ms zhang 我知道。我已经具备了一些经验，开店以前还会深入了解这个行业，多吸收别人的好办法。
wǒ zhīdào wǒ yǐjīng jùbèi le yìxiē jīngyàn kāi diàn yǐqián hái huì shēnrù liǎojiě zhège hángyè duō xīshōu biérén de hǎo bànfǎ · I know. I've got some experience already, and before I open I'll look into the trade in depth and learn from other people's good ideas.

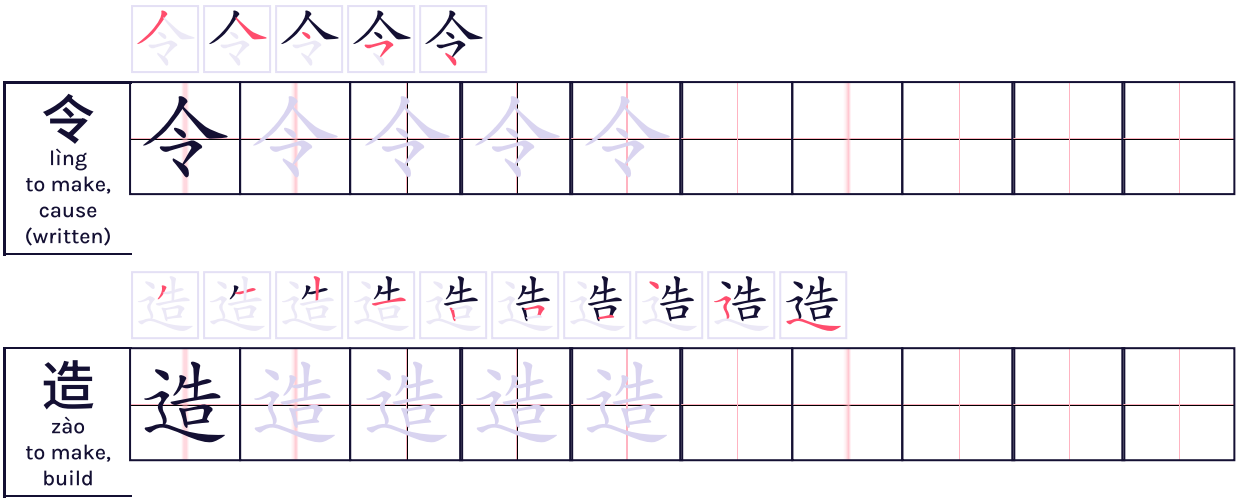
little sister 我也可以帮忙！我在网上给妈妈的店做广告，现在这是最好的手段。
wǒ yě kěyǐ bāngmáng wǒ zài wǎngshang gěi māma de diàn zuò guǎnggào xiànzài zhè shì zuìhǎo de shǒuduàn · I can help too! I'll advertise Mum's shop online. That's the best way to do it these days.

dr li 好吧，随你们。等我退休了，也去你的店里喝茶！
hǎo ba suí nǐmen děng wǒ tuìxiū le yě qù nǐ de diàn lǐ hē chá · All right, have it your way. When I retire, I'll come and drink tea in your shop too!

write it trace the grey, then write your own

劳
láo
to toil

寻
xún
to seek



good to know · 辞职 is resigning by choice; 离职 is leaving a job for any reason; 退休 is retiring. All three end a job, in very different moods. In China the usual retirement age has long been 60 for men and 50 or 55 for women, and it is now being raised step by step.

Quitting, retiring and starting again: you can now talk through a big life change in Chinese, at the dinner table.
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day 48 mission: the job interview

Chinese HSK 5 in 80 days
unit 8 · work & careers

Follow a whole job interview in Chinese, from getting ready the night before to the phone call with the offer.

A mission puts days 43–47 to work together: jobs, the office, teamwork, contracts and big decisions, all in one story.

chapter 1 the night before

xiaoming 安娜，明天就面试了，我有点儿紧张。
Ānnà míngtiān jiù miànshì le wǒ yǒudiǎnr jǐnzhāng · Anna, the interview's tomorrow and I'm a bit nervous.

anna 放心，你又能干，又有本领。我们公司人力不够，林经理说她最需要的是人才。
fàngxīn nǐ yòu nénggàn yòu yǒu běnlǐng wǒmen gōngsī rénlì búgòu Línjīnglǐ shuō tā zuì xūyào de shì réncái · Don't worry: you're capable and skilled. Our company is short-staffed, and Manager Lin says what she needs most is talent.

xiaoming 现在就业这么难，很多人都失业了。我真的有资格吗？
xiànzài jiùyè zhème nán hěn duō rén dōu shīyè le wǒ zhēn de yǒu zīgé ma · Finding a job is so hard these days: lots of people are out of work. Am I really qualified?

anna 当然有。各行各业都需要会做网站的人，你的能力，在我们这个行业能发挥得最好。
dāngrán yǒu gèháng gèyè dōu xūyào huì zuò wǎngzhàn de rén nǐ de nénglì zài wǒmen zhège hángyè néng fāhuī de zuìhǎo · Of course you are. Every trade needs people who can build websites, and your skills fit our line of work best.

anna 别紧张。林经理会亲自面试你，我不能在场，为的是不影响她的决定。
bié jǐnzhāng Línjīnglǐ huì qīnzì miànshì nǐ wǒ bù néng zàichǎng wèi de shì bù yǐngxiǎng tā de juédìng · Don't be. Manager Lin will interview you herself. I can't be there, so I don't sway her decision.

xiaoming 明白。她一般会问什么问题？
míngbai tā yìbān huì wèn shénme wèntí · I understand. What does she usually ask?

anna 你曾经做过的网站，都写进简历了吗？
nǐ céngjīng zuò guo de wǎngzhàn dōu xiě jìn jiǎnlì le ma · Have you put all the websites you've built into your CV?

anna 她会问你擅长什么，以前从事过什么工作，以及为什么想换工作。
tā huì wèn nǐ shàncháng shénme yǐqián cóngshì guò shénme gōngzuò yǐjí wèi shénme xiǎng huàn gōngzuò · She'll ask what you're good at, what work you've done before, and why you want to change jobs.

xiaoming 我的简历上写了我在两家公司实习过，还有我做过的几个网站。
wǒ de jiǎnlì shàng xiě le wǒ zài liǎng jiā gōngsī shíxí guò hái yǒu wǒ zuò guò de jǐ gè wǎngzhàn · My CV mentions my two internships and a few websites I've built.

anna 很好。回答问题的时候尽量多举例子，别说得太长。
hěn hǎo huídá wèntí de shíhou jǐnliàng duō jǔ lìzi bié shuō de tài cháng · Good. When you answer, give examples where you can, and don't go on too long.

xiaoming 还有什么要注意的吗？
hái yǒu shénme yào zhùyì de ma · Anything else I should watch out for?

anna 明天来面试的人很多，门口可能排着一队人。你早一点儿出发，别排在队伍后面。
míngtiān lái miànshì de rén hěn duō ménkǒu kěnéng pái zhe yí duì rén nǐ zǎo yìdiǎnr chūfā bié pái zài duìwu hòumiàn · Lots of people are coming for interviews tomorrow: there may be a whole line of them at the door. Set off early so you're not at the back of the queue.

anna 别迟到！林经理从不迟到，也最不喜欢别人迟到。
bié chídào Línjīnglǐ cóng bù chídào yě zuì bù xǐhuan biérén chídào · Don't be late! Manager Lin is never late, and she can't stand people who are.

chapter 2 the interview

manager lin 请坐。先介绍一下你自己吧。
qǐng zuò xiān jièshào yíxià nǐ zìjǐ ba · Have a seat. Tell me a bit about yourself first.

manager lin 这是我的名片。我是这个部门的负责人，我们的总部在上海，公司一共有三百名员工。
zhè shì wǒ de míngpiàn wǒ shì zhège bùmén de fùzérén wǒmen de zǒngbù zài Shànghǎi gōngsī yígòng yǒu sānbǎi míng yuángōng · Here's my card. I'm head of this department. Our headquarters are in Shanghai, and the company has three hundred employees.

xiaoming 您好！我叫李小明，是一名工程师，从事电脑工作三年了，擅长做网站。
nín hǎo wǒ jiào Lǐ Xiǎomíng shì yì míng gōngchéngshī cóngshì diànnǎo gōngzuò sān nián le shàncháng zuò wǎngzhàn · Hello! I'm Li Xiaoming, an engineer. I've worked with computers for three years, and building websites is my strength.

manager lin 你现在的公司不错，为什么想辞职?
nǐ xiànzài de gōngsī búcuò wèi shénme xiǎng cízhí · Your current company is a good one. Why do you want to leave?

xiaoming 公司很好，可是我想接触新的领域，学习新的技能，为的是让自己的事业更有前途。
gōngsī hěn hǎo kěshì wǒ xiǎng jiēchù xīn de lǐngyù xuéxí xīn de jìnéng wèi de shì ràng zìjǐ de shìyè gèng yǒu qiántú · It is a good company, but I want to get into a new field and learn new skills, so that my career has better prospects.

manager lin 我们公司很注重团队合作。你善于跟别人配合吗?
wǒmen gōngsī hěn zhùzhòng tuánduì hézuò nǐ shànyú gēn biérén pèihé ma · We put a lot of weight on teamwork here. Are you good at working with others?

manager lin 我们的工作很忙碌，有时候大家要拼一下。每周一我们召开团队会议，主任和领导都会出席，每个人都要发言，提交报告。你能接受吗?
wǒmen de gōngzuò hěn mánglù yǒu shíhou dàjiā yào pīn yíxià měi zhōu yī wǒmen zhàokāi tuánduì huìyì zhǔrèn hé lǐngdǎo dōu huì chūxí měi gè rén dōu yào fāyán tíjiāo bàogào nǐ néng jiēshòu ma · Our work is hectic, and sometimes everyone has to go all out. Every Monday we hold a team meeting: the office head and the management attend, and everyone speaks and hands in a report. Can you handle that?

xiaoming 没问题。我以前也常常主持会议，准备方案。我觉得工作要高效，不能搞得太复杂。
méi wèntí wǒ yǐqián yě chángcháng zhǔchí huìyì zhǔnbèi fāngàn wǒ juéde gōngzuò yào gāoxiào bù néng gǎo de tài fùzá · No problem. I often chaired meetings and drew up proposals before. I think work should be efficient, not made too complicated.

xiaoming 我觉得我很善于沟通。在上一个项目里，我担任过团队的负责人。
wǒ juéde wǒ hěn shànyú gōutōng zài shàng yí gè xiàngmù lǐ wǒ dānrèn guò tuánduì de fùzérén · I think I communicate well. On my last project, I was the team leader.

manager lin 如果项目里出现了失误，你会怎么应对?
rúguǒ xiàngmù lǐ chūxiàn le shīwù nǐ huì zěnme yìngduì · If a mistake is made on a project, how would you handle it?

xiaoming 我会先承担自己的责任，再跟团队一起分析问题，尽快解决。
wǒ huì xiān chéngdān zìjǐ de zérèn zài gēn tuánduì yìqǐ fēnxī wèntí jǐnkuài jiějué · First I'd take responsibility for my part, then analyse the problem with the team and fix it as fast as possible.

manager lin 很好。我们要结合每个人的长处，让大家都能发挥本领，争取在行业里领先。年轻人就应该为自己的事业奋斗。
hěn hǎo wǒmen yào jiéhé měi gè rén de chángchù ràng dàjiā dōu néng fāhuī běnlǐng zhēngqǔ zài hángyè lǐ lǐngxiān niánqīng rén jiù yīnggāi wèi zìjǐ de shìyè fèndòu · Good. We match the work to everyone's strengths so they can all make the most of their skills, and we aim to lead the field. Young people should strive for their careers.

chapter 3 a little test

manager lin 下个月我们要开展一个新项目。工作展开以后，每个人的负担都会很重，我们要依靠彼此。

xià gè yuè wǒmen yào kāizhǎn yí gè xīn xiàngmù gōngzuò zhǎnkāi yǐhòu měi gè rén de fùdān dōu huì hěn zhòng wǒmen yào yīkào bǐcǐ · Next month we're starting a new project. Once the work gets going, everyone's load will be heavy, and we'll have to rely on each other.

xiaoming 我会尽力，也愿意付出时间。您分配的工作，我一定认真执行。

wǒ huì jìnlì yě yuànyì fùchū shíjiān nín fēnpèi de gōngzuò wǒ yídìng rènzhēn zhíxíng · I'll do my best, and I'm willing to put the time in. Whatever work you assign me, I'll carry it out properly.

manager lin 最后还有一个小任务。这是我们网站的一个问题，你能在半个小时内解决吗?

zuìhòu hái yǒu yí gè xiǎo rènwu zhè shì wǒmen wǎngzhàn de yí gè wèntí nǐ néng zài bàn gè xiǎoshí nèi jiějué ma · There's one last thing: a little task. This is a problem on our website. Can you fix it within half an hour?

xiaoming 我试试。说干就干，我现在就动手。

wǒ shì shi shuō gàn jiù gàn wǒ xiànzài jiù dòngshǒu · I'll give it a try. No time like the present: I'll start right now.

manager lin 不着急，你可以利用这台电脑，也可以参考这些资料。

bù zháojí nǐ kěyǐ lìyòng zhè tái diànnǎo yě kěyǐ cānkǎo zhèxiē zīliào · No rush. You can use this computer, and you can look at these documents too.

xiaoming 我找到了！问题出在这个环节，改一下就好了。

wǒ zhǎo dào le wèntí chū zài zhège huánjié gǎi yíxià jiù hǎo le · Found it! The problem is at this stage. A quick change and it's fixed.

manager lin 你工作的时候真投入。我们这里说干就干，不喜欢只说不行动。

nǐ gōngzuò de shíhou zhēn tóurù wǒmen zhèlǐ shuō gàn jiù gàn bù xǐhuan zhǐ shuō bù xíngdòng · You really throw yourself into your work. Here we act the moment we decide: we don't like all talk and no action.

manager lin 才十五分钟？你的效率真高！

cái shíwǔ fēnzhōng nǐ de xiàolǜ zhēn gāo · Only fifteen minutes? That's really efficient!

xiaoming 这种问题我以前在实习的时候遇到过，所以比较熟练。

zhè zhǒng wèntí wǒ yǐqián zài shíxí de shíhou yùdào guò suǒyǐ bǐjiào shúliàn · I came across this kind of problem during my internship, so I know it well.

manager lin 总的来说，你的面试很好。我的秘书会接待你，带你去看看我们的职工餐厅。职场的生活很忙，吃饭可不能随便。

zǒng de lái shuō nǐ de miànshì hěn hǎo wǒ de mìshū huì jiēdài nǐ dài nǐ qù kàn kan wǒmen de zhígōng cāntīng zhíchǎng de shēnghuó hěn máng chī fàn kě bù néng suíbiàn · All in all, your interview went very well. My secretary will look after you and show you our staff canteen. Working life is busy, but you mustn't skimp on meals.

manager lin 很好。今天的面试就到这儿为止。我们综合考虑以后，会尽快通知你。

hěn hǎo jīntiān de miànshì jiù dào zhèr wéi zhǐ wǒmen zōnghé kǎolǜ yǐhòu huì jǐnkuài tōngzhī nǐ · Good. That's all for today's interview. We'll weigh everything up and let you know as soon as we can.

xiaoming 谢谢林经理！我等您的消息。

xièxie Línjīnglǐ wǒ děng nín de xiāoxi · Thank you, Manager Lin! I look forward to hearing from you.

chapter 4 the phone call

manager lin 小明，你好！我们决定聘请你，欢迎加入我们的团队！
Xiǎomíng nǐhǎo wǒmen juédìng pìnqǐng nǐ huānyíng jiārù wǒmen de tuánduì · Hello, Xiaoming! We've decided to offer you the job. Welcome to the team!

xiaoming 谢谢！我刚收到邮件，我读一下，看看有没有问题：
xièxie wǒ gāng shōudào yóujiàn wǒ dú yíxià kàn kan yǒu méiyǒu wèntí · Thank you! I've just got the email. Let me read it through and check there's nothing wrong:

xiaoming "李小明先生：您好！本公司决定聘请您担任网站工程师，工作包括网站的升级以及日常的问题处理。前三个月每个月工资一万五千元，以后再提升。表现好的员工，年底还有奖励。请在下周一来总部签订合同，带上身份证以及学历证书。欢迎加入我们的团队！"
Lǐ Xiǎomíng xiānsheng nín hǎo běn gōngsī juédìng pìnqǐng nín dānrèn wǎngzhàn gōngchéngshī gōngzuò bāokuò wǎngzhàn de shēngjí yǐjí rìcháng de wèntí chǔlǐ qián sān gè yuè měi gè yuè gōngzī yí wàn wǔqiān yuán yǐhòu zài tíshēng biǎoxiàn hǎo de yuángōng niándǐ hái yǒu jiǎnglì qǐng zài xià zhōu yī lái zǒngbù qiāndìng hétóng dài shàng shēnfènzhèng yǐjí xuélì zhèngshū huānyíng jiārù wǒmen de tuánduì · "Dear Mr Li Xiaoming: the company has decided to hire you as a website engineer. Your work includes upgrading the website and handling day-to-day problems. For the first three months your salary is fifteen thousand yuan a month, rising after that. Employees who do well also get a reward at the end of the year. Please come to headquarters next Monday to sign the contract, and bring your ID card and your degree certificate. Welcome to the team!"

xiaoming 真的吗？太好了！谢谢林经理！
zhēn de ma tài hǎo le xièxie Línjīnglǐ · Really? That's fantastic! Thank you, Manager Lin!

manager lin 待遇我们已经发到你的邮箱了。没问题的话，下个星期一来公司签合同。
dàiyù wǒmen yǐjīng fā dào nǐ de yóuxiāng le méi wèntí dehuà xià gè xīngqīyī lái gōngsī qiān hétóng · We've emailed you the pay and benefits. If that's all fine, come in next Monday to sign the contract.

xiaoming 好的。我什么时候报到？
hǎo de wǒ shénme shíhou bàodào · Great. When do I start?

manager lin 下个月一号。新人上班以前要参加三天培训，安娜会指导你。
xià gè yuè yī hào xīnrén shàngbān yǐqián yào cānjiā sān tiān péixùn Ānnà huì zhǐdǎo nǐ · The first of next month. New starters do three days of training first, and Anna will show you the ropes.

manager lin 你来了以后，要代替一位调到上海的同事。我们会采用你的方案，给网站升级。去年公司还奖了安娜一万块钱，表现好的员工升得也快。
nǐ lái le yǐhòu yào dàitì yí wèi diào dào Shànghǎi de tóngshì wǒmen huì cǎiyòng nǐ de fāngàn gěi wǎngzhàn shēngjí qùnián gōngsī hái jiǎng le Ānnà yí wàn kuài qián biǎoxiàn hǎo de yuángōng shēng de yě kuài · When you arrive, you'll be replacing a colleague who's been transferred to Shanghai. We'll use your proposals to upgrade the website. Last year the company gave Anna a ten-thousand-yuan award, and people who do well get promoted fast too.

xiaoming 总部已经批准了吗？合同上每一页都要签名吗？
zǒngbù yǐjīng pīzhǔn le ma hétóng shàng měi yí yè dōu yào qiānmíng ma · Has headquarters approved it already? Do I have to sign every page of the contract?

manager lin 批了。签字以后，我们就达成协议了。你的成果和成就，就是你最大的收获。
pī le qiānzì yǐhòu wǒmen jiù dáchéng xiéyì le nǐ de chéngguǒ hé chéngjiù jiùshì nǐ zuì dà de shōuhuò · Approved. Once you sign, we have an agreement. Your results and achievements will be your biggest reward.

xiaoming 我一定努力，先制订一个学习计划。
wǒ yídìng nǔlì xiān zhìdìng yí gè xuéxí jìhuà · I'll work hard. First I'll draw up a study plan.

ms zhang 怎么样？是不是好消息？看你高兴得像个孩子似的！
zěnmeyàng shì bu shì hǎo xiāoxi kàn nǐ gāoxìng de xiàng gè háizi shìde · Well? Is it good news? Look at you, as happy as a child!

xiaoming 妈妈，公司要我了！下个月就去安娜的公司上班。
māma gōngsī yào wǒ le xià gè yuè jiù qù Ānnà de gōngsī shàngbān · Mum, I got the job! I start at Anna's company next month.

ms zhang 太好了！今天晚上妈妈给你做好吃的，随你点！
tài hǎo le jīntiān wǎnshang māma gěi nǐ zuò hǎochī de suí nǐ diǎn · Wonderful! I'll cook you something special tonight. You choose!

chapter 5 dinner with the family

xiaoming 我一收到邮件，便给安娜打了电话。她说公司的规定是林经理制定的，很严格，但是很合理。
wǒ yì shōudào yóujiàn biàn gěi Ānnà dǎ le diànhuà tā shuō gōngsī de guīdìng shì Línjīnglǐ zhìdìng de hěn yángé dànshì hěn hélǐ · The moment I got the email, I called Anna. She says Manager Lin lays down the company rules: strict, but reasonable.

dr li 你妈妈刚离职开茶叶店，你又换了工作，我们家真热闹！
nǐ māma gāng lízhí kāi cháyè diàn nǐ yòu huàn le gōngzuò wǒmen jiā zhēn rènao · Your mum has just left her job to open a tea shop, and now you've changed jobs too. What a lively family!

ms zhang 我当年想当公务员，后来还是进了公司。现在退休以前，我想做自己喜欢的事。
wǒ dāngnián xiǎng dāng gōngwùyuán hòulái háishi jìn le gōngsī xiànzài tuìxiū yǐqián wǒ xiǎng zuò zìjǐ xǐhuan de shì · Back then I wanted to be a civil servant, but I ended up in a company. Now, before I retire, I want to do something I love.

xiaoming 我得先退出现在公司的项目，再离职。以前在实践中学了很多，所以我具备了这些能力。
wǒ děi xiān tuìchū xiànzài gōngsī de xiàngmù zài lízhí yǐqián zài shíjiàn zhōng xué le hěn duō suǒyǐ wǒ jùbèi le zhèxiē nénglì · I have to pull out of the project at my current company first, then leave. I learnt a lot on the job before, so I've got the skills they need.

dr li 好好干。劳动最重要，挣多少钱没那么重要。
hǎohǎo gàn láodòng zuì zhòngyào zhèng duōshao qián méi nàme zhòngyào · Do a good job. The work itself matters most: how much you earn matters less.

little sister 这个消息真令人高兴！哥哥，你的新老板对你满意吗？
zhège xiāoxi zhēn lìng rén gāoxìng gēge nǐ de xīn lǎobǎn duì nǐ mǎnyì ma · This news makes me so happy! Bro, is your new boss happy with you?

xiaoming 满意！她让我深入了解公司的业务，多吸收别人的经验。离开现在的公司，我也在寻找新的手段做网站。
mǎnyì tā ràng wǒ shēnrù liǎojiě gōngsī de yèwù duō xīshōu biérén de jīngyàn líkāi xiànzài de gōngsī wǒ yě zài xúnzhǎo xīn de shǒuduàn zuò wǎngzhàn · Yes! She wants me to get to know the company's business in depth and learn from other people's experience. Leaving my current company, I'm also looking for new ways to build websites.

ms zhang 今天晚上你想吃什么就是什么！
jīntiān wǎnshang nǐ xiǎng chī shénme jiùshì shénme · Tonight, whatever you want to eat, you've got it!

dr li 等我退休了，你们可要用挣的钱请我吃饭！
děng wǒ tuìxiū le nǐmen kě yào yòng zhèng de qián qǐng wǒ chī fàn · When I retire, you two had better treat me to dinner with what you earn!

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